

## Abstract submission for the 26<sup>th</sup> EACD Annual Meeting 2014 in Vienna, Austria

**DEADLINE: February 25, 2014, midnight (CET)**

Abstracts will not be accepted after this date.

### How to submit an abstract

Abstracts on the particular subjects can be submitted exclusively online: [www.eacd2014.org](http://www.eacd2014.org)

Applications via fax, e-mail, etc. cannot be taken into consideration!

Notifications about acceptance or refusal will be sent out beginning of April 2014.

### Language

Abstracts can only be submitted and presented in English.

### Size, content

*Title:* Maximum of 100 characters.

*Text:* Limit to 250 words maximum (ca. 1.700 characters incl. spaces).

*Modifications:* Modifications to abstracts that are already registered are possible up to the submission deadline.

*Figures and tables:* Cannot be included.

*References:* If essential, they should be within the text, in the form: (*Murphy et al. BJU Int 2005; 95 27-30*).

### Structure

The following structure of the abstract is mandatory: *Title, Introduction, Participants and methods, Results, Conclusion*.

Concerning the methods it has to be clear if it is a prospective or a retrospective study and how the data has been obtained. Statistical data have to be specified. The test execution of experimental studies has to be understandable. The described methodology of data entry and data evaluation of clinical papers must be traceable. The abstract has to contain all relevant data and figures. To ensure an anonymous handling, it is not allowed to mention any names of the author or of the hospital or of the location of the hospital in the text/paper or anything that might lead the reviewer to guess where or by whom the work was carried out. Phrases as: "The results will be presented during the Conference" or "The results are still in progress" or "The results are encouraging or interesting..." are not acceptable.

### Publication

Results that have already been published or presented otherwise (lecture, poster, etc.) cannot be submitted. All authors listed have to give their consent regarding the abstract text, publication in the abstract volume as well as the publication on the internet.

It is the author's responsibility to submit a correct abstract. Any errors in spelling, grammar or scientific fact will be reproduced as submitted by the author.

### Rules & regulations

It is not allowed to submit an abstract several times to different subjects of the congress. The presenting author must be listed first. The number of authors including the presenting author is limited to 6 people. The person, who is mentioned first, is responsible for the compliance with ethic regulations and the law on animal protection. The abstract text has to be written in a way that it is usable for printing/publishing.

#### Disclosure of Conflict of Interest

All abstract presenters (invited and abstract submitters) must declare any potential conflict of interest on the abstract submission link. Invited speakers and presenters of free communications will also have to incorporate a disclosure slide in their presentation (as slide number two). Disclosure is mandatory for all presenters, whether they have a conflict of interest to disclose or not.

#### Posters

The posters will be displayed at the congress traditionally in hard-copy (format Din A0 portrait – 84,1 x 118,9 cm / 33,11 x 46,81 inch). Posterwalks will take place on Thursday and Friday of the congress period. During the poster session it is mandatory that at least one of the authors is present. The selection of the type of presentation (free paper or poster) is done at the beginning of the abstract-submission process.

#### Evaluation

All submitted abstracts will be reviewed anonymously by several experts. Evaluation criteria are: "Interest of the subject" (new or interesting or already known), "quality of the methodology" (excellent or fair or inadequate), "results" (well presented and documented or fair or inadequate) and "conclusions" (important or interesting but not new or does not reflect the results). Abstracts that show formal errors (multi-submission for the same congress, not anonymised, already published elsewhere), are going to be rejected.

#### Presentation

Oral presentations must be handed over on-site as a digital presentation on a USB data stick or CD-ROM. Data projectors are available in all lecture halls. Individual notebooks cannot be installed.

Exclusive presentation format is Microsoft Power Point (from version 97) for Windows.

Please note incompatibilities between Apple-Macintosh and the operating system of Windows! Videos have to be stored in the delivered data files.

#### Mac Keith Poster Prize

Two prizes will be awarded for the best poster. Posters will be judged by members of the EACD Scientific Committee and presented during the closing ceremony on Saturday, July 5, 2014.